



**APPLICATION AND CONTRACT
FOR EXHIBIT SPACE
NATIONAL ASSOCIATION OF REALTORS®
2012 Midyear Trade Expo
May 16-17, 2012**

Marriott Wardman Park Hotel — Washington, DC

Date _____

We hereby apply and authorize you to reserve exhibit space in the 2012 NATIONAL ASSOCIATION OF REALTORS® Midyear Trade Expo. Upon acceptance of this application by the NATIONAL ASSOCIATION OF REALTORS® we agree to abide by the TERMS and CONDITIONS printed on the reverse side which are made a part of this CONTRACT.
Contract must be complete and signed in order to be processed.

Company Name _____

Address _____ Suite _____

City/State _____ Zip Code _____

Telephone (____) _____ FAX (____) _____

Web Site _____ E-Mail Address _____

Contact's Name (print or type) _____ Title _____

Exhibitor's Authorized Signature* _____ Telephone _____

Advertising/Sponsorship Contact _____

* By signing this contract, I agree to receive marketing materials by fax, email and US mail from the National Association of REALTORS® and its representatives/agents.

EXHIBIT SPACE

List booth numbers in order of preference. If choices are not available the next closest booth location will be assigned.

1st choice _____ 2nd choice _____ 3rd choice _____

Provide a brief description of product(s) to be displayed: _____

Exhibitor's company is best described as follows: (select ONE) Automotive Associations & Affiliated Organizations
 Computer Technology Educational & Professional Development Financial Programs & Service Franchise
 Home Protection & Warranty Office Products & Services Relocation & Referral Services Sales Promotion

BOOTH COST

Cost of a standard space is \$23.00 per square foot.

Booth space is sold in 80 and 100 square foot increments.

Corner assignments are considered premium exhibit space and will cost **an additional \$50 per corner.**

(i.e. Island Booth = 4 corners = additional \$200 for exhibit space).

Square footage requested _____ Sq. Ft. x \$ _____ Sq. Ft. = Total \$ _____

Number of corner spaces _____ x \$50 = Total \$: _____ **TOTAL DUE FOR EXHIBIT SPACE \$ _____**

Enclosed is the required 50% deposit of \$ _____. Second payment of 25% _____ due before September 1, 2011. Final payment of 25%

\$ _____ due before December 1, 2011. Payment in full due after December 1, 2011.

**Please note that payment terms and cancellation policies have changed. Review the reverse of the Exhibit Space Application carefully.

Payment type: Check Visa Master Card American Express Discover Diner's Club

____ By initialling here you authorize the National Association to have the balance due automatically charged to the credit card on this application on September 1, 2011 and December 1, 2011 as outlined above.

Card Number: _____ Expiration Date: _____ CVV/Security Code: _____

Signature: _____

Mail deposit check to:

NAR Midyear Expo
c/o Hall-Erickson, Inc.
Dept. 20-1086
P.O. Box 5940
Carol Stream, IL 60197-5940

Email or Fax Application to:
(F) 630.434.1216
E-mail: NAR@heiexpo.com
(P) 800.752.6312, 630.434.7779

For Show Management Only:

Accepted By _____
Date Received _____
Booth Assignment _____
Total Rental _____
Amount Received _____

MIDYEAR TERMS AND CONDITIONS:

1. APPLICATION AND ELIGIBILITY. Application for booth space must be made on the printed form provided by the NATIONAL ASSOCIATION OF REALTORS® (hereinafter, "The Corporation"), contain the information as requested and be executed by an individual who has the authority to act for the applicant. The Corporation reserves the absolute right to decline any application for space for any reason, if, in the Corporation's judgment, the products or services to be shown or demonstrated are not applicable to the real estate business, are inconsistent with the stated purposes of the Corporation and the interests and welfare of its members, or are unreasonably duplicative of services or products offered by or available from the Corporation or any of its affiliated Societies, Institutes or Councils. The Corporation further reserves the right in its sole discretion, to limit the types of companies and products represented at its trade show, and accept or reject applications and to assign booth space as it deems appropriate. Facsimile (FAX) copies of this application and contract are acceptable to reserve booth space if a duplicate executed original is received within ten (10) days of receipt of the FAX.

2. EXHIBIT BOOTH PRICE. The price for exhibit space is \$23 per square foot. Corner assignments are considered premium exhibit space and will cost an additional \$50 per corner.

3. PAYMENT DATES. No booths will be assigned or guaranteed until the Corporation has received a deposit of fifty percent (50%) of the total booth fee, along with the signed contract. A second payment of twenty five percent (25%) of the total booth fee is due no later than September 1, 2011 with the remaining twenty five percent (25%) of the fee due not later than December 1, 2011. If full payment is not received by December 1, 2011, the Corporation shall have the right to retain the deposit and resell the assigned booth space. Any Exhibitor applying for booth space after December 1, 2011 must submit as part of their application a signed contract and the full amount of the booth space fee. Exhibitor expressly understands and agrees that all amounts paid hereunder will be first applied to any outstanding obligations due to the Corporation by Exhibitor, and then to the amounts due in accordance with this paragraph, that any resulting arrearages must be paid within the time limits stated herein, and that Corporation shall have the right to cancel this agreement if Exhibitor is or becomes in arrears with respect to any outstanding obligation due the Corporation.

4. CANCELLATION OF BOOTH SPACE. In the event Exhibitor notifies the Corporation of Exhibitor's intent to repudiate this contract after acceptance but prior to December 1, 2011, the Corporation shall be entitled to retain fifty percent (50%) of the full exhibit booth price as liquidated damages and not as a penalty. If the Corporation receives such notice of the Exhibitor's repudiation after December 1, 2011, the Corporation reserves the right to retain the full exhibit booth price as liquidated damages and not as a penalty, and to resell or reassign the booth space. In the event that Exhibitor notifies the Corporation of Exhibitor's intent to decrease the total amount of booth space represented on the signed contract prior to December 1, 2011, the Corporation shall be entitled to retain \$1,000 per 8'x10' or 10'x10' booth unit. No refunds will be made after December 1, 2011 regardless of cancellation or reduction.

5. BOOTH SIZE. Standard booths will be configured and sold in increments of 80 or 100 square feet.

6. BOOTH, FURNISHINGS, EQUIPMENT, AND SERVICE. Corporation will provide a uniform style exhibit booth 8' deep and 10' wide or 10' deep x 10' wide with draped material on aluminum framework, backwall 8' high, side rails 36" high, carpeted aisles in the exhibit hall, and identification sign 7" x 44". Exhibit display must not project so as to obstruct the view of the adjacent booths. In the rear 5' of all booths, display material or equipment may be placed to a height not exceeding 10'. In the remainder of the booth, all display material or equipment shall not exceed 48" in height. Exhibitor also agrees to comply with the Americans with Disabilities Act and its regulations in the design of the booth. In addition, the Booth Regulations, a copy of which Exhibitor hereby acknowledges receipt of and which is hereby incorporated by reference into this contract, shall apply and shall be complied with by Exhibitor.

7. ASSIGNMENT OF BOOTH SPACE. All space assignments shall be made by the Corporation, in its sole discretion as Applications/Contracts and deposits are received and accepted provided, however, that Divisions, Affiliates or Subsidiaries of the Corporation shall be given preference in the allocation of exhibit space and assignments of exhibit locations. In addition, the following booth space assignment rules shall apply:

A. Booth assignments shall be made as soon as possible after receipt of a properly completed Application/Contract and the required fifty percent (50%) deposit, and will be acknowledged by the Corporation not later than 21 days thereafter.

B. The Corporation reserves the right to make and/or to change all booth assignments as it deems appropriate.

C. The Corporation reserves the right to take into consideration the Exhibitor's prior participation in the Corporation's trade exposition when assigning booth space.

8. INSTALLATION/DISMANTLING AND STAFFING OF EXHIBITS.

Installation hours for exhibits are as follows:	Dismantling of Exhibits will be:		
Monday, May 14 (Early invitees only)	1:00 p.m. - 5:00 p.m.	Thursday, May 17	6:00 p.m. - 10:00 p.m.
Tuesday, May 15	8:00 a.m. - 5:00 p.m.	Friday, May 18	8:00 a.m. - 5:00 p.m.

Last In-First Out (LIFO) booths:
Tuesday, May 15 12:00 Noon - 5:00 p.m.
(please refer to enclosed floor plan for LIFO booth locations)

The Corporation reserves the right, in its absolute discretion, to impose reasonable limitations on the number of exhibit staff within an exhibit and encourages Exhibitor to obtain approval for the number of staff prior to the event. Exhibit booths must be staffed during all open show hours and Exhibitor will not be permitted to dismantle or to begin to dismantle prior to the close of the show on Thursday, May 17 at 2:00 p.m. If Exhibitor violates this regulation, it may lose priority points for future booth assignments or may be denied exhibit space in future trade expositions.

9. ADDITIONAL EXHIBITOR SERVICES. All other services are available to Exhibitors at normal charges, through the official convention contractor, (hereinafter "Official Contractor"). An Exhibitor's Service Kit will be available online to all Exhibitors, approximately 45 days in advance with complete details and deadline order dates for rental displays, carpeting, additional decorating, furniture, signs, cleaning, photography, floral, electrical, telephone, audiovisual service, drayage information and displayment labor.

10. CONTRACTOR AND LABOR COORDINATION. The Official Contractor shall have control of all inbound and outbound freight to prevent congestion in the loading and unloading area, in the aisles and in any freight traffic area. The Official Contractor shall have complete control of all labor hired and scheduling and coordination of labor for the purpose of the orderly set-up, management and dismantling of the exposition. It is highly recommended that the labor services of the Official Contractor be utilized to set-up and dismantle individual exhibits. If another contractor is used for these purposes, the following steps must be taken:

A. Notification to the Corporation and the Official Contractor with proof of adequate liability insurance, at least 45 days prior to show set-up. Booth number, name of Exhibitor and identification of the outside contractor must be included.

B. Check-in by all labor will be required at the Exhibitor Registration Desk prior to start of set-up. No set-up will be permitted without authorization of the Corporation.

C. All other contractor personnel shall confine their activities to the booth they are working on, and will not be permitted to solicit business on the floor or elsewhere in the exhibit hall.

11. EXHIBIT STAFF REGISTRATION & HOUSING INFORMATION:

Prior to April 13, 2012:

A. Registration of four representatives (inclusive of spouses) per 80 or 100 square feet of booth purchased will be complimentary provided registrations are received by Corporation before April 13, 2012. There will be a \$10.00 charge for the registration of each additional booth representative that exceeds the 4 per booth allotment.

After April 13, 2012 and On-Site, a \$10.00 service fee will be due for the following:

- Registration of each representative after the complimentary allotment.
- Each lost badge or name substitution.

Exhibitor badges will entitle registered exhibitor representatives to admission to exhibit hall, general sessions and exhibitor reception. Badges must be worn at all times in order to enter exhibit hall during set-up, show hours and tear-down. Exhibitor staff, temporary help and set-up personnel must wear badges designated by the Corporation or Official Contractor. Exhibitor badges do not give admission to other Conference functions, nor are they transferable.

B. Housing at the NAR Convention Hotels is limited. Each exhibiting company agrees to occupy no more than twenty-five (25) rooms in any one NAR Convention Hotel. Exhibiting companies may reserve more than twenty-five (25) rooms if the block is shared among more than one hotel.

12. SUBLETTING BOOTH SPACE AND ARTICLES OF EXHIBIT. Exhibitor may not assign, sublet, or apportion all or any part of its contracted booth space, nor may Exhibitor, cause or permit the advertisement, display, promotion, sales or marketing of products or services in its booth(s) other than those manufactured, distributed or sold by the Exhibitor in the regular course of business and identified in this contract. Exhibitor may change, add or delete a product or service to be displayed in its booth only with the Corporation's permission, which shall

not be given without eight weeks prior written notice.

13. LICENSING.

A. In the event Exhibitor plays recorded music at the space which is the subject of this contract, Exhibitor warrants that it shall have obtained appropriate licenses and the authority to use such copyrighted music, and that it shall comply with all terms and conditions of said licenses. Exhibitor agrees not to have any live musical performance at exhibit space.

B. Exhibitor warrants further that it is the sole owner of all copyrighted materials appearing in its exhibit space, or in the alternative, that it has obtained appropriate licenses to display such materials. C. Exhibitor agrees to defend, indemnify, save and hold Corporation harmless from and against all claims brought against Corporation arising out of any alleged breach of the warranties made in this paragraph.

14. UNACCEPTABLE EXHIBITS. The Exhibitor agrees not to utilize any displays which the Corporation determines, in its absolute discretion, would endanger the person or property of the attendees or of the Exhibitors, are in bad taste, are liable to discredit or subject the Corporation to criticism or legal liability, are inconsistent with the stated purposes of the Corporation and the interest and welfare of its members, are inimical to the property rights of the Corporation, or violate any provision of this contract. In the event the Corporation determines at any time that any exhibit may/or does violate this paragraph and the Exhibitor is unable or unwilling to cure or correct such violation, Corporation may terminate this Contract immediately and prevent erection of the exhibit or may remove or cause the exhibit to be removed at Exhibitor's expense and Exhibitor hereby waives any claim for refund of the exhibit booth or other damages arising out of such termination and/or exhibit removal. If Exhibitor is uncertain whether an exhibit is in compliance with all regulations and requirements, contact the Corporation.

15. SECURITY. Guard Service is provided by the Corporation on a 24 hour basis from move-in through move-out. Reasonable precautions are taken to protect property, but the Corporation cannot and does not insure the safety of persons or the protection of property. Contact the corporation for information on individual booth guard services.

16. INSURING THE EXHIBITS. Exhibitor is encouraged to insure its exhibits, merchandise and display materials against theft, fire, etc. at their own expense. It is suggested by the Corporation that Exhibitor contact Exhibitor's insurance broker and obtain all risk insurance covering exhibit property while absent from home premises for exhibit purposes, or a rider to Exhibitor's existing policy covering same. Neither the exhibit facility, the Corporation nor the Official Contractor will be responsible for loss or damage to any property in storage, in transit to or from the exhibit building, while in exhibit building or for any loss of income as a result of any reduced sales due to such loss or damage. All property of the Exhibitor shall be deemed to remain under the Exhibitor's custody and control in storage, in transit to, from or within the confines of the exhibit hall even though it may at times be under the temporary control of the Corporation or the Official Contractor.

17. REALTOR® MARKS. The Exhibitor acknowledges that the Corporation is the owner of all right, title and interest in and to the federally registered collective membership marks, REALTOR®, REALTOR-ASSOCIATE® and the REALTOR® Logo (hereinafter "Marks"). Any and all use of such Marks, or any others owned by the Corporation by the Exhibitor shall be subject to prior written approval by the Office of the General Counsel of the Corporation. All use of any of the Marks shall be consistent with the approval granted to Exhibitor by the Corporation. Corporation reserves the right to cause the removal or cessation of the use by Exhibitor of the Marks or any other mark which the Corporation deems to be offensive, inappropriate, improper, incorrect or inconsistent with the approval granted. This paragraph also applies with equal force to use of the Corporation's Conference Theme and Graphic.

18. SHIPPING INSTRUCTIONS. Information on shipping methods and rates will be sent to each Exhibitor in the Exhibitor Kit. The Exhibitor shall ship, at its own risk and expense, all articles to be exhibited. The Official Contractor will provide storage for incoming freight, delivery to booth, removal, storage and return of empty crates, removal and shipment of outbound freight. All charges are based on inbound weights. All shipments must be prepaid. The address on all crated shipments shall include the Exhibitor's name and booth number(s).

Exhibit material cannot be received at the Marriott Wardman Park Hotel. Exhibitor expressly agrees that any exhibit material remaining in exhibit hall after contracted move-out time has terminated, or damaged exhibits left behind, may be removed and disposed of at the expense of the Exhibitor and without liability to the Corporation or Official Contractor.

19. FAILURE TO OCCUPY SPACE. Any booth space not occupied at the Marriott Wardman Park Hotel by 5:00 p.m. Tuesday, May 15, 2012 shall be forfeited by the Exhibitor, and space may be resold, reassigned, or used by the Corporation or exhibit staff without refund, unless a request for delayed occupancy has received prior approval of the Corporation. Failure to notify the Corporation of cancellation prior to 12:00 noon, Monday, May 14, 2012 may be cause for denial of exhibit space in future trade expositions. Upon such cancellation Corporation shall retain any deposits previously made.

20. FIRE REGULATIONS. No combustible decoration, such as crepe paper, tissue paper, cardboard or corrugated paper shall be used at any time. All packing containers, excelsior and wrapping paper must be flameproof and are to be removed from the floor and must not be stored under tables or behind displays. All materials used in the exhibit, including but not limited to muslin, velvet, silken or any other cloth decoration must be fireproof and flameproof and must comply with all local fire ordinances and hotel regulations. All materials and fluids which are inflammable are to be kept in safety containers. Open flames, butane gas, oxygen tanks, etc. are not permitted.

21. LIABILITY FOR DAMAGES OR LOSS OF PROPERTY. Notwithstanding the guard service provided by the Corporation for purposes of general security in the exposition premises, Exhibitor agrees to protect, indemnify and hold harmless the Corporation and its members, officers, directors, employees and agents, the Marriott Wardman Park Hotel and the Official Contractor (collectively, the "Indemnitites") from any and all liability, loss, damage, or expense including court costs and attorneys fees by reason of any injury or injuries sustained by any persons or property or loss of property or income which might be derived therefrom occurring in or about the exposition premises or entrances thereto or exits therefrom, including that caused by or resulting from breach of the terms and conditions and representation made by Exhibitor written in this contract including violations of the American with Disabilities Act. Indemnities shall not be responsible or liable for any injury, loss or damage to any property or person brought in by the Exhibitor or otherwise located in the exposition premises.

22. FUNCTION SPACE. The Marriott Wardman Park Hotel SHALL NOT provide space for display or exhibition purposes other than that provided and confirmed by the Corporation under this contract. No display or exposition space shall be available at any other hotel. Hospitality rooms shall be subject to prescribed regulations and shall be closed during Conference Business Sessions and the Trade Expo.

Any space request for group functions on an individual basis must be coordinated with the Corporation through its Convention Division. 312-329-8324. All requests must be received prior to March 30, 2012.

23. ADVERTISING MATERIAL. The Exhibitor agrees that the use or distribution of any advertising materials or souvenirs during the Conference shall be subject to prior written approval by the Corporation. Such material shall be submitted to the Corporation for approval prior to March 30, 2012. Except as otherwise provided, the Corporation shall not endorse, support or be liable for the claims made by the Exhibitors as to the qualities or merits of their products or services, and no advertising or mention shall indicate, claim or suggest such endorsement or support. All handouts must be distributed from within the exhibit booth(s). See also Paragraph 17 hereof concerning registered trademarks owned by the Corporation.

24. CANCELING EXHIBIT. If for any cause beyond the control of the Corporation, such as, but not limited to, the destruction of the exhibit facilities by an Act of God, the public enemy, authority of law, fire or other force majeure, or boycotts, strikes or other labor disputes, the Corporation is unable to comply with the terms of this contract and deliver the space allotted hereunder, this contract shall be considered terminated and any payments made hereunder by Exhibitor shall be refunded to Exhibitor, less expenses incurred by the Corporation to the date of the termination allocable to Exhibitor after proration thereof among all Exhibitors.

25. EXHIBIT SPACE FLOOR PLAN. Every effort will be made to maintain the general configuration of the floor plan for this Conference. However, the Corporation reserves the right to modify the plan if necessary, as determined solely by the Corporation.

26. MISCELLANEOUS. The Exhibitor expressly agrees to be bound by all the terms, conditions and specifications herein listed and by the Rules and Regulations established by the Corporation and as from time to time thereafter modified, and expressly agrees that this contract and such Rules and Regulations contains the entire agreement between the parties hereto and supercedes any prior agreement, written or oral. This contract shall be interpreted under the laws of the United States and the District of Columbia.