

ALA Annual Conference Artist Alley Exhibit Space Application

June 21–24, 2019 • Walter E. Washington Convention Center • Washington, D.C.

ALA ANNUAL
CONFERENCE & EXHIBITION
JUNE 20–25, 2019
WASHINGTON, D.C.
ALA American Library Association



EXHIBITOR'S CONTRACT

Please fill out the application completing all sections. Retain a copy of this application for your files. Fax to: 1-630/434-1216, e-mail: ala@heiexpo.com, or mail to ALA Exhibition Management, Hall-Erickson, Inc., 98 E. Chicago Ave. Ste. 201, Westmont, IL 60559-1559.

Artwork should be library, reading, literacy themed or appropriate in a library setting.

1. ARTIST INFORMATION

Artist Name

Contact

Title/Position

Address

City

State

Country

Postal Code

Phone

E-mail

Web Site (This web site will be used in marketing materials).

2. PUBLISHED WORK

Please include title and publisher, if web comic please provide URL.

Writer Artist

Writer Artist

Please provide a short biography.

3. DESCRIPTION FOR PROGRAM LISTING.

(ALA reserves the right to edit descriptions.)

4. INCLUDED WITH EXHIBIT SPACE

- One skirted table
- Two chairs
- Back Drape
- ID Sign
- Carpet
- Two Exhibitor Badges

5. ACCEPTANCE

The undersigned hereby makes application for space which when accepted by ALA becomes a contract.

Signature

Date

By signing this contract, the exhibitor agrees to receive materials by email, and U.S. Mail from ALA and its representatives and agents.

6. PAYMENT: \$200

Make check payable to: American Library Association

Mail contract and checks to:

ALA Exhibition Management, Hall-Erickson, Inc., 98 E. Chicago Ave., Ste. 201, Westmont, IL 60559-1559.
630/434-7779, fax: 630/434-1216, e-mail: ala@heiexpo.com

Credit card: Check here to have invoice sent with online credit card payment information.

OFFICE USE ONLY Accepted by (or agent for) ALA

Signature

Date Received

Pavilion Assignment

Date Entered

Entered by